

Recharge Rates
June 2008

Department	Description	Unit Type	Rate	Contact		
				Name	Phone	Email
Accounts Payable	Purchases less than \$2,000 (GE Mastercard)	Recharge	Actual monthly charges reflected on individual cardholder's statement	Terri Russell	3-2589	trussel5
Campus Police	Police security for special events	Service	\$34/hr for Police Officers \$27/hr for Dispatchers \$28/hr for Security Supervisors \$13/hr for Police Cadets	Cheryl Goss	3-2876	cgoss1
Classroom Technologies	Classroom Technologies - room, equipment and support fees	Service	http://classtech.gmu.edu/feeschedule.cfm	Kathy Gillette	3-8672	kgillett
College of Science	High Performance Computing Center	Service	6 cents/hour	Paul Schopf	3-3609	pschopf
Creative Services	Publications - all work not related to the recruitment, retention and graduation of students	Service	<i>Labor</i> \$35/hour for editorial, design, production and photography <i>Materials</i> photo cds - \$10; Stock photos - \$20/image; Other photos - actual cost	Rick Custer	3-2863	fcuster
Events Management	Conference Management	Service	http://www.gmu.edu/departments/ur/events/proservices.html	Chris Beery	3-8866	cbeery
Events Management	Facility rental - non-Student Union and Johnson Center space (e.g. academic space, parking, summer housing)	Service	Policy 1103 - Space Utilization and Scheduling - Appendix III http://www.gmu.edu/facstaff/policy/newpolicy/AIII121E8BRev1.pdf	Chris Beery	3-8866	cbeery
Facilities Management	Automotive Service or Repair	Service	Shop rates vary from \$20-\$30/hour http://www.gmu.edu/departments/facilities/physicalplant/chargeback_guide.html	Nicole Miller	3-2539	nmiller9

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Facilities Management	Elevator Maintenance, Repair, Trap Calls	Service	Shop rates vary from \$20-\$30/hour http://www.gmu.edu/departments/facilities/physicalplant/chargeback_guide.html	Nicole Miller	3-2539	nmiller9
Facilities Management	Housekeeping	Service	Shop rates vary from \$20-\$30/hour http://www.gmu.edu/departments/facilities/physicalplant/chargeback_guide.html	Nicole Miller	3-2539	nmiller9
Facilities Management	Motor pool vehicle use and gasoline costs	Service	Greater of: Cars - \$.40/mile or \$20/day + fuel costs Minivans and Maxivans - \$.45/mile or \$20/day + fuel costs http://www.gmu.edu/departments/facilities/physicalplant/chargeback_guide.html	Rebecca Stone	3-2442	rstone6
Facilities Management	Moves or Special Events	Service	Shop rates vary from \$20-\$30/hour http://www.gmu.edu/departments/facilities/physicalplant/chargeback_guide.html	Nicole Miller	3-2539	nmiller9
Facilities Management	Pest Control	Service	Shop rates vary from \$20-\$30/hour http://www.gmu.edu/departments/facilities/physicalplant/chargeback_guide.html	Nicole Miller	3-2539	nmiller9
Facilities Management	Recycle or Waste	Service	Shop rates vary from \$20-\$30/hour http://www.gmu.edu/departments/facilities/physicalplant/chargeback_guide.html	Nicole Miller	3-2539	nmiller9
Facilities Management	Renovations or non-scheduled Maintenance	Service	Shop rates vary from \$20-\$30/hour http://www.gmu.edu/departments/facilities/physicalplant/chargeback_guide.html	Nicole Miller	3-2539	nmiller9
Facilities Management	Repair or Maintenance	Service	Shop rates vary from \$20-\$30/hour http://www.gmu.edu/departments/facilities/physicalplant/chargeback_guide.html	Nicole Miller	3-2539	nmiller9
Facilities Management	Utilities	Recharge	http://www.gmu.edu/departments/facilities/physicalplant/chargeback_guide.html	Pat Buchanan	3-2657	pbuchan

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Fiscal Services	E&G indirect costs charged to Auxiliary Enterprises	Service	Calculated bi-annually based on actual amounts and SCHEV approved formula	Mira Levine	3-2566	mlevine1
GMUTV	Video production services	Service	http://www.gmutv.gmu.edu/policy.asp	Richard Wood	3-3116	rwood
Hemlock Overlook	Training - staff retreats focusing on outdoor teambuilding exercises	Service	Fees vary depending on program. Typically subsidize 50% of the program cost, exclusive of meals. Subsidy depends on the availability of grant funds. http://www.gmu.edu/departments/hemlock/	Brian Goldsmith	3-9825	bgoldsm1
Human Resources	Classified Advertisements for employment opportunities	Recharge	HigherEd Jobs - \$30 Monster - \$280 Others - actual cost of advertisement	Meena Rajan	3-2602	mrajan1
ITU - Patriot Computers	Patriot Computers sales	Service	Actual price authorized by departmental representative	Leslie Painter	3-4100	lpainter
Key Control	Key replacement	Service	\$5/key	David Lee	3-2823	dle5
Krasnow Institute for Advanced Study	MRI	Service	\$552/hour	Jane Wendelin	3-4409	iwendeli
Mail Services	Postage and overnight delivery services	Recharge	Actual costs charged by USPS and other carriers (FedEx, UPS)	Gary Bowman	3-2692	gbowman1
OCPE	Training - credit and non-credit continuing educational credit course	Service	Open Enrollment Non-credit courses - \$50/domestic participant; \$75/international participant; 1/2 price registration discount to FT GMU employees on space availability	Pam Novick	3-2110	pnovick
OCPE (CIT)	Training Facility Rental	Service	http://www.ocpe.gmu.edu/about_us/facilities.html	Pam Novick	3-2110	pnovick

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Office of Budget and Planning	Insurance charges to Auxiliary Enterprises by E&G	Recharge	AE Units are charged a portion of annual insurance premiums (auto, liability, property and workers comp) based on their share of covered assets. The specific metric used for each calculation varies by the type of insurance. The units' assets (vehicles, FTE positions, equipment) as a percentage of total university assets are multiplied by the relevant annual premium to arrive at the charge for each unit.	Mark Stahley	3-8747	mstahley
Office of Budget and Planning	Space usage charges to E&G by Auxiliary	Service	E&G is charged a per square footage rate for space assigned within Auxiliary Enterprise funded facilities. Rates are determined by the Office of Budget & Planning.	Mark Stahley	3-8747	mstahley
Print Services	Paper for department office machines (laser printers, fax machines, etc.)	Recharge	\$3.25/ream (8.5 x 11) \$32.50/box (8 x 11) \$3.50/ream (8.5 x 14)	Aqua Bush-Askew	3-2555	abush
Print Services	Photocopying and other charges at Copy Center	Service	3.75 cents per page - single sided copies 3.25 cents per page - double sided copies	Aqua Bush-Askew	3-2555	abush
Print Services	Photocopying at departmental copiers	Recharge	5 cents per copy	Aqua Bush-Askew	3-2555	abush
STAR	video duplication, telecourse duplication, audio duplication, video services, computer services and color printing	Service	http://media.gmu.edu/stars/rates.html	Sean Stevens	3-1107	sstevens
Statistical Consulting Center	Statistical analysis and survey design	Service	Faculty - \$90/hour GRA - \$45/hour	Clifton Sutton	3-1684	csutton
Student Centers	Events Production - equipment rental and sound support	Service	http://www.gmu.edu/ep/docs/EPpricelist.pdf	David Atkins	3-2921	datkins1
Student Centers	Facility Rental - Johnson Center and Student Unions	Service	http://studentcenters.gmu.edu/event_planning.htm	David Atkins	3-2921	datkins1
TSD - Network Engineering & Tech	Enabling Voice Mail - allows email notification of new voice messages at your desktop	Recharge	\$2.50/month	Doris Rollins	3-3470	drollins

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TSD - Network Engineering & Tech	Telephone billing - includes all administrative charges (local and long distance calling, phone services and equipment, etc.) for desk phones, cell phones and PDAs that are billed monthly to the department	Service	Department contacts can run and print usage reports at http://phonebill.gmu.edu	Judy Kratzer	3-3541	jkratzer
TSD - TSS Desktop	Computer - installation of peripherals to GMU owned computers	Service	\$30/system/hardware installation request	Michael Bellinghoven	3-3486	mbelling
TSD - TSS Desktop	Computer - new installation Installation of a new desktop or laptop system (includes the setup of all hardware, connection to the George Mason network and installations of Mason supported software.)	Service	\$30/system/hardware installation request	Michael Bellinghoven	3-3486	mbelling
TSD - TSS Desktop	Printer Repair (University owned Hewlett-Packard printers, model HP LaserJet III and above).	Service	Cost for replacement of system parts is limited to 50% of the current market value of the unit. Any additional cost must be paid by the department.	Michael Bellinghoven	3-3486	mbelling
Videoconferencing Office	Videoconferencing services	Service	http://videoconference.gmu.edu/VCRRequests.htm	Cherie Galantis	3-9555	cgalanti