



Fixed Assets
Tel: 703-993-4456
Fax: 703-993-2920

TraQExpress – Web/Client Access Request Form

Instructions: Please complete this form and fax to 703-993-2920, Attn: LeeAnn Sellman.

Name : _____

Department: _____

Department Org Number: _____

Phone: _____ Email: _____

Are you the Equipment Liaison for your department: Yes No

Signature of Supervisor/Department Head: _____

Please certify by signature below that you will abide by the George Mason University Policy 1301, Responsible Use of Computing Policy, which can be located at:

<http://www.gmu.edu/facstaff/policy/newpolicy/1301gen.html>

Please sign: _____

Please contact LeeAnn Sellman at 3-4456 with any questions.