



Fixed Assets  
Phone: 703-993-4456  
Email: assets@gmu.edu

## TraQ Express – Web Client Access Request Form

**Instructions:** Please complete this form and email to assets@gmu.edu, Re: TraQ Express Access

Name (print): \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Department(s): \_\_\_\_\_

Department Org Number(s): \_\_\_\_\_

Are you the Equipment Liaison for your department:  Yes  No

Supervisor/Department Head Signature: \_\_\_\_\_

Please certify by signature below that you will abide by the George Mason University Policy 1301, Responsible Use of Computing, which is located at:

<http://universitypolicy.gmu.edu/policies/responsible-use-of-computing/>

Requestor Signature: \_\_\_\_\_

Please contact Fixed Assets at 3-4456 with any questions.