



**Certification of Eligibility for Independent Contractors in B or VW visa statuses
Receiving Honoraria and/or Travel and Incidental Expense Reimbursements**

Send to: Fiscal Services MSN 4B2
Tel: (703) 993-5223
E-mail: inttax@gmu.edu

- To be attached to all applicable payment requests and/or travel reimbursement documents

IN ACCORDANCE WITH THE LAW, GEORGE MASON UNIVERSITY WILL MAKE PAYMENTS TO B-1, B-2, VWB AND VWT VISA HOLDERS UNDER THE FOLLOWING CONDITIONS AND PAYMENT REQUIREMENTS:

Honoraria (*The 9/5/6 rule*)

B-1, B-2, VWB, and VWT visa holders may be paid honoraria for “usual academic activities” that *do not exceed 9 days* provided that the individual has not previously accepted honorarium from more than 5 educational institutions, nonprofit or governmental research organizations within the previous 6 months.

- *Honoraria payments are potentially subject to 30% withholding per the Internal Revenue Code. All recipients of honoraria should complete the Foreign National Information Form and visit International Tax Office. For more information please see Honorarium Procedures*

Travel and Incidental Expenses

B-1 and VWB visa holders may be reimbursed travel and incidental expenses incurred in connection with “usual academic activity”, regardless of the duration of the activity and regardless of whether the individual has previously received payment from other educational institutions, nonprofit or governmental research organizations.

B-2 and VWT visa holders may be reimbursed travel and incidental expenses incurred in connection with “usual academic activity” provided the individual meets the above **9/5/6 honoraria** rule.

- *Recipients of travel/incidental expense reimbursements should ATTACH COPIES OF THEIR PASSPORT, VISA AND/OR I-94 DEPARTURE CARD or in the absence of an I-94 departure card ATTACH A COPY OF THE IMMIGRATION STAMP IN YOUR PASSPORT.*
- *Recipients of travel/incidental expense reimbursements who are in the U.S. for purposes other than providing a service (i.e. educational/professional activities) will be potentially subject to 30% withholding.*

VISITOR INFORMATION:

Last Name: _____ First Name: _____ Social Security or ITIN number: _____

What type of payment will you be receiving? (Honorarium, Travel Reimbursement, etc.) _____

Enter the visa classification under which you are currently in the United States: _____

Name of activity (*example: Seminar presenter for Public Choice*): _____

The dates of the activity will be from: ____/____/____ (mm/dd/yy) to: ____/____/____ (mm/dd/yy)

What type of activity will you engage in while at *George Mason University*? (Guest Lecture, Speaker, etc.) _____

ACKNOWLEDGEMENT AND CERTIFICATION:

This is to certify that I was present at *George Mason University* for the purpose of engaging in a *usual academic activity* and I acknowledge that I will receive payment or reimbursement in connection with that activity. I am a foreign national who arrived in the United States under the visitor visa classification. I further certify under penalties of perjury to the following facts which are pursuant to Section 431 of ACWIA which amends the section 212(q) of the INA:

1. My activity at *George Mason University* did not exceed 9 days.
2. My services were made for the benefit of this institution.
3. I have not accepted any honoraria (and/or incidental expenses in the case of a *B-2* or *VWT* visitor) from more than 5 institutions or organizations within the previous 6-month period.

Signature of Foreign National: _____

Date (mm/dd/yy): ____/____/____