RFP ADDENDUM #2

March 16, 2020

Reference – Request for Proposal: GMU-1641-20
Title: Online Career Resource Center
Dated: February 27, 2020
For Delivery To: George Mason University

At this time, and until further notice, Mason will be accepting electronic proposal submissions for all current Request For Proposals and Invitation For Bids. The PROPOSAL DUE DATE AND TIME for GMU-1641-20 has been changed/extended. PROPOSALS WILL NOW BE DUE: April 7, 2020 @ 2:00 PM EST.

The following shall apply:

1. You must submit your bid/proposal, and it must be received prior to the submission deadline, at both the primary and secondary procurement officer’s email address as specified in the Bid/RFP.

2. The subject line of your email submission should read, “RFP GMU-1641-20” If you are sending multiple emails, please state so in the subject line with the wording, “This is email # _ of _ total”

3. The offeror must ensure the proposals are delivered to the procurement officers’ email inboxes, sufficiently in advance of the proposal deadline. Plan Ahead: It is the offeror’s responsibility to ensure that electronic proposal submissions have sufficient time to make its way through any filters or email traffic. Mason recommends you submit your proposal the day prior to the due date: mroger19@gmu.edu; ksirotin@gmu.edu

4. If your proposal contains proprietary information you must submit two proposals; one full proposal and one with proprietary information redacted.

5. While you may send your proposal in multiple emails, each email itself may only have one PDF attachment containing all supplemental information and attachments.

6. Each email may not be larger than 20MB.

7. All solicitation schedules are subject to change.

8. Go to Mason’s Purchasing website for all updates and schedule changes:

Sincerely,
Michele Rogers
Senior Buyer, Purchasing Department
George Mason University