



Statement for Independent Personal Services Performed Outside the United States

Send to: intlacct@gmu.edu
Tel: (703) 993-5223
E-mail: intlacct@gmu.edu

- To be attached to all applicable payment requests and/or travel reimbursement documents

All foreign persons receiving payment from GMU in exchange for services performed outside the U.S. are required to complete the following questionnaire and statement below. **NOTE:**

- ✓ All invoices **MUST** clearly state what services were performed and where they were performed.
- ✓ A new questionnaire **MUST** be completed for each payment request.
- ✓ The IRS tax document **W-8BEN** **MUST** be attached to this statement, unless asked to submit a **W-9**.

VISA HISTORY:

- Have you ever been in the U.S. before? Yes No, skip next two questions below.
- Are you currently in the U.S.? Yes, what is your current immigration status? _____ No
- Have you ever been in the U.S. in F, J, Q or M status since 1985? Yes No
 - List below any U.S. immigration activity during the last three years and ALL F, J, Q or M visa statuses since 1985.
 - Visa Waiver Program or ESTA entries will be stamped in the passport as either VWB (visa waiver business) or VWT (visa waiver tourist).
 - U.S. Entry/ Exit information can be retrieved from the [U.S. Customs and Border Protection website](http://www.dhs.gov).

Date of Entry	Date of Exit	Visa Status	J visa subtype, if applicable	Primary Purpose

I, _____, certify that:
First and Last name

- I am NOT a U.S. citizen or Lawful Permanent Resident
- My U.S. tax status is Nonresident Alien, and
- All of the services as noted on attached invoice were performed for George Mason University outside the U.S. _____ (country).
- All of the above information is true and correct.

I understand that if my immigration status changes from that which I have indicated on this form during the length of the contract, I must immediately notify Mason's International Tax Office.

I further understand that if after review, my tax status is determined to be Resident Alien; I am potentially subject to U.S. tax and/or reporting and may be asked to complete other tax documents.

Signature of Foreign National: _____

Date (mm/dd/yy): ____/____/____