

September 1, 2016

Subject: Paper Orders

As of July 1, 2016 Print Services no longer supplies paper to the Mason community via Print Services' online ordering system. All paper orders can now be placed by going directly through The Supply Room Company's punch-out catalog.

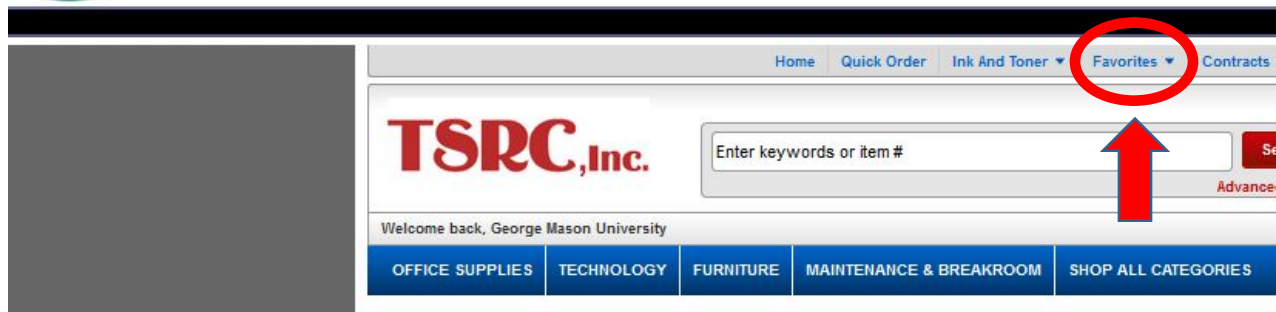
The Supply Room Company is now offering 30% recycled-content white letter 8.5" x 11", white legal 8.5" x 14", and white 11" x 17" sizes for use in copiers and for office use. Other specialty papers (colors, sizes, weights) can still be ordered through the eVA Procurement System through approved vendors (currently The Supply Room Company).

Previously, copier paper was included in the impression cost charged by the card readers. Cost per impression has decreased, but paper will no longer be included within this price.

Product details:

1. American Eagle: 8.5 x 11 30% 20#
Item: AME31600501
Price: \$31.89 / Carton
2. American Eagle: 8.5 x 14 30% 20#
Item: AME31600502
Price: \$42.80 / Carton
3. American Eagle: 11 x 17 30% 20#
Item: AME31600503
Price: \$34.13 / Carton

To locate the paper products above, you can search for the part number within TSRC's punch-out catalog by entering the part number in the search field. Alternatively, while within the punch-out catalog, you can quickly locate these products by clicking on the "Favorites" drop down and then selecting "GMU Paper". This will take you directly to the preferred paper options. See images below.



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SHARED LISTS





- GMU Paper

CATEGORY

- Miscellaneous Items (4)

GMU Paper - Paper Items

Detailed View Summary View Showing Items 1 to 4 of 4 Sort by

- | <input type="checkbox"/> | Select | <input type="button" value="Add to Cart"/> | <input type="button" value="Compare"/> |
|--------------------------|---|---|--|
| <input type="checkbox"/> |  | American Eagle
EAGLE OFF 8.5X11 20# 100% | \$35.40 / Carton
AME31550501
Qty: <input type="text" value="1"/> <input type="button" value="Qty"/>
<input type="button" value="Add to Cart"/> |
| <input type="checkbox"/> |  | American Eagle
EAGLE OFF 8.5X11 20# 30% | \$31.89 / Carton
AME31600501
Qty: <input type="text" value="1"/> <input type="button" value="Qty"/>
<input type="button" value="Add to Cart"/> |
| <input type="checkbox"/> |  | American Eagle
AME EAGLE OFF 8.5X14 30% 20# | \$42.80 / Carton
AME31600502
Qty: <input type="text" value="1"/> <input type="button" value="Qty"/>
<input type="button" value="Add to Cart"/> |
| <input type="checkbox"/> |  | American Eagle
AME EAGLE OFF 11X17 30% 20# | \$34.13 / Carton
AME31600503
Qty: <input type="text" value="1"/> <input type="button" value="Qty"/>
<input type="button" value="Add to Cart"/> |
| <input type="checkbox"/> | Select | <input type="button" value="Add to Cart"/> | <input type="button" value="Compare"/> |