

Social Security Number (SSN)  
 Employer Identification Number (EIN)  
**1. Legal TAX ID # Match 000-00-0000**

Please select the appropriate Taxpayer Identification Number (EIN or SSN) type and enter your 9 digit ID number. The EIN or SSN provided must match the name given on the "Legal Name" line to avoid backup withholding. If you do not have a Tax ID number, please reference "Specific Instructions - Section 1." If the account is in more than one name, provide the name of the individual who is recognized with the IRS as the responsible party.

Dunn & Bradstreet Universal Numbering System (DUNS) (see instructions)

**2. Legal Name Matching Tax ID #**

Legal Name: \_\_\_\_\_  
 Business Name: \_\_\_\_\_

**3. Entity Type- sub entity/applicable**

Individual       Corporation  
 Sole Proprietorship       S-Corporation  
 Partnership       C-Corporation  
 Trust       Disregarded Entity  
 Estate       Limited Liability Company  
 Government       Partnership  
 Non-Profit       Corporation

**4. Entity Classification**

Professional Services       Medical Services  
 Political Subdivision       Legal Services  
 Real Estate Agent       Joint Venture  
 VA Local Government       Tax Exempt Organization  
 Federal Government       OTH Government  
 VA State Agency       Other

**Exemptions (see instructions)**

Exempt payee code (if any): \_\_\_\_\_  
 (from backup withholding) \_\_\_\_\_  
 Exemption from FATCA reporting code (if any): \_\_\_\_\_

**6. Contact Information**

Legal Address: **5. 123 Main**  
 City: **Fairfax** State: **VA** Zip Code: **22030**

Remittance Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Name: **Vendor legal name**  
 Email Address: **vendor@email.com**  
 Business Phone: \_\_\_\_\_  
 Fax Number: \_\_\_\_\_  
 Mobile Phone: \_\_\_\_\_  
 Alternate Phone: \_\_\_\_\_

**Section 2 - Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined later in general instructions), and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions:** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See instructions titled Certification

**7.**

Printed Name: **Patriots Mason**      *Wet signature*  
 Authorized U.S. Signature: \_\_\_\_\_  
**8. Date:** \_\_\_\_\_

**The signature has to be able to be verified by signature software and needs a digital. Please see signature examples below**

Adobe e-Signature

Section 5	retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See instructions titled Certification		
	Printed Name:	First Last Name	Sample
Authorized U.S. Signature:	<i>Sample Signature</i>	Singature	Digitally signed by Sample Singature Date: 2024.01.03 11:47:51 -0500'
			Date: 01/03/2024

DocuSign Signature

Section 1	apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See instructions titled Certification		
	Printed Name:	TEST 11-9-1	
Authorized U.S. Signature:	<i>sproddat@jmu.edu</i>		Date: 11/24/2023