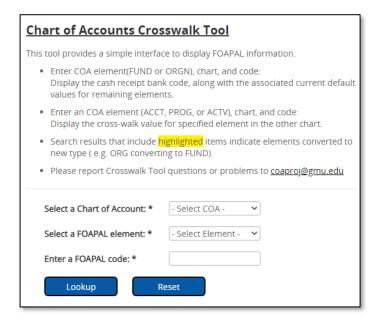


Chart of Accounts - Crosswalk Tool



The Crosswalk Tool was developed to create a user friendly "crosswalk" between elements of the old Chart of Accounts (Chart 1) and the new Patriot Chart (Chart P). No login information is required to access the Crosswalk Tool; however, users must be connected directly to a Mason Network or remotely through VPN. More information about VPN access is available on the ITS - VPN webpage. Additional information about the COA Redesign project and Chart Elements are available at https://coa.gmu.edu/.

If a FOAPAL element is not cross walking the way you expected please reach out to your <u>Accountability Project Partner</u> for guidance.

Crosswalk Tool Link:

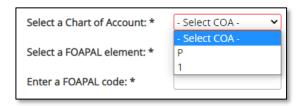
https://ssbextsblty.gmu.edu/BannerExtensibility/cust omPage/page/GMUCOALookup

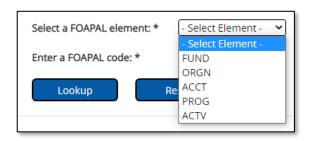
Searchable Chart Elements

Chart 1: The legacy financial accounting structure that contains historical data for FY07 through FY22.

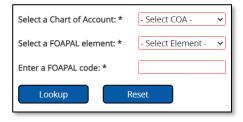
Chart P: The new financial accounting structure that begins on July 1, 2022 (FY23).

- FUND: Where the money originated. Different sources of funding (E&G, Grants and Contracts, Capital Budgets, Restricted Endowments, etc.) have different rules.
- **ORG**: Who is responsible for the financial activity. organizational units or departments are represented by a unique Org number.
- ACCT: What the money originated as (e.g., tuition, appropriation, fees) or what the money is being spent on (salaries, supplies, travel).
- **PROG**: Why the money is being spent. Represents the function of the University that the transaction supports.
- ACTV: An optional segment that can be used fairly flexibly to track work within or across the organization(s)





How to Use and Interpret Results

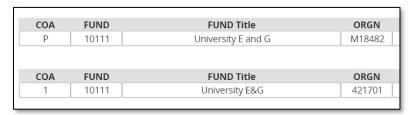


- 1. Select a Chart of Accounts (1) or (P) to begin. If you know the Chart 1 element, select Chart 1.
- 2. Select the FOAPAL element to search. (FUND, ORG, ACCT, PROG, ACTV)
- 3. Enter the FOAPAL code to create the crosswalk. For example, ORG 421701.
- 4. Click the **Lookup** button and review results.

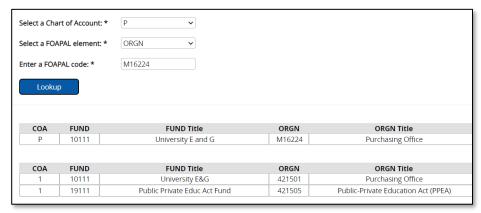


Chart of Accounts - Crosswalk Tool

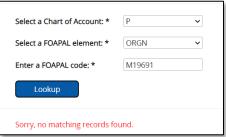
5. Chart 1 ORG to Chart P Crosswalk. New Org M18482 replace old Org 421701.



6. Chart P ORG to Chart 1 Crosswalk. New Org M16224 replaces both old Org 421501 and 421505.



7. Chart P ORG to Chart 1 Crosswalk. Example of "No matching records found" when a new element was created for Chart P where a Chart 1 element did not exist. New Org M19691 = Fiscal Policy and Communication was created in Chart P but there was no Org for Fiscal Policy and Communication in Chart 1.



8. Chart 1 Org to Chart P Fund. Most Self-supporting Orgs have been converted to Funds. The highlight will appear when an element has changed. The Fund is still tied to an Org; however, the Fund is the element that is considered data enterable and would be used to capture revenues and expenses.

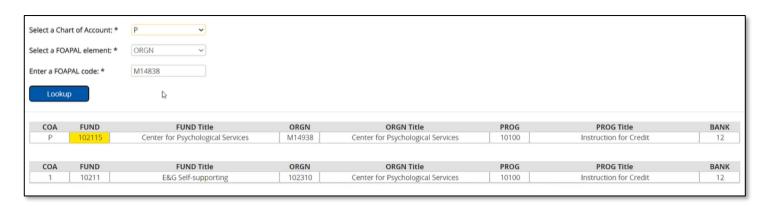
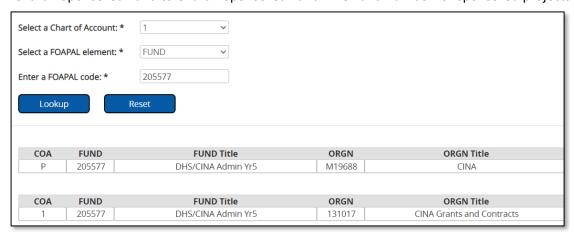


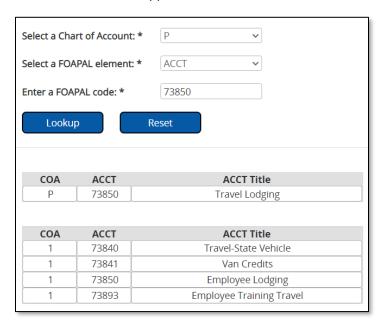


Chart of Accounts - Crosswalk Tool

9. Chart 1 Sponsored Fund to Chart P Sponsored Fund. The Fund number for sponsored projects is consistent.



10. Chart 1 Account to Chart P Account. Many Account codes have been grouped and consolidated. The example below for office supplies 74120 show the consolidation of the Chart 1 elements.



Things to Know

- The Crosswalk Tool can only map data enterable FOAPAL elements. Users can search the Level 6 data, but not the entire hierarchy. For example, FA4A as a Level 4 Fund.
- ➤ The Crosswalk Tool is unable to perform a range look up. For example, FA4% or 770%.
- > The Crosswalk Tool can only map current Chart 1 elements to newly created Chart P elements.
- Chart 1 Account to Chart P Account. Many Account codes have been grouped and consolidated. The example below for office supplies 74120 show the consolidation of the Chart 1 elements.
- > Reversing the lookup, once you have the Chart P element, will show you the consolidation more clearly.

Additional resources and information are available on the <u>Fiscal Training</u> webpage. Training and resources specific to MicroStrategy are available on the <u>BI Group</u> webpage.