

# Chart of Accounts - Crosswalk Tool

**Chart of Accounts Crosswalk Tool**

This tool provides a simple interface to display FOAPAL information.

- Enter COA element(FUND or ORGN), chart, and code:  
Display the cash receipt bank code, along with the associated current default values for remaining elements.
- Enter an COA element (ACCT, PROG, or ACTV), chart, and code:  
Display the cross-walk value for specified element in the other chart.
- Search results that include highlighted items indicate elements converted to new type ( e.g. ORG converting to FUND).
- Please report Crosswalk Tool questions or problems to [coaproj@gmu.edu](mailto:coaproj@gmu.edu)

Select a Chart of Account: \*

Select a FOAPAL element: \*

Enter a FOAPAL code: \*

The Crosswalk Tool was developed to create a user friendly “crosswalk” between elements of the old Chart of Accounts (Chart 1) and the new Patriot Chart (Chart P). No login information is required to access the Crosswalk Tool; however, users must be connected directly to a Mason Network or remotely through VPN. More information about VPN access is available on the [ITS – VPN webpage](#). Additional information about the COA Redesign project and Chart Elements are available at <https://coa.gmu.edu/>.

If a FOAPAL element is not cross walking the way you expected please reach out to your [Accountability Project Partner](#) for guidance.

**Crosswalk Tool Link:**

<https://ssbextsblyt.gmu.edu/BannerExtensibility/customPage/page/GMUCOALookup>

## Searchable Chart Elements

**Chart 1:** The legacy financial accounting structure that contains historical data for FY07 through FY22.

**Chart P:** The new financial accounting structure that begins on July 1, 2022 (FY23).

Select a Chart of Account: \*

Select a FOAPAL element: \*

Enter a FOAPAL code: \*

Select a FOAPAL element: \*

Enter a FOAPAL code: \*

FUND  
ORGN  
ACCT  
PROG  
ACTV

- **FUND:** Where the money originated. Different sources of funding (E&G, Grants and Contracts, Capital Budgets, Restricted Endowments, etc.) have different rules.
- **ORG:** Who is responsible for the financial activity. organizational units or departments are represented by a unique Org number.
- **ACCT:** What the money originated as (e.g., tuition, appropriation, fees) or what the money is being spent on (salaries, supplies, travel).
- **PROG:** Why the money is being spent. Represents the function of the University that the transaction supports.
- **ACTV:** An optional segment that can be used fairly flexibly to track work within or across the organization(s)

## How to Use and Interpret Results

Select a Chart of Account: \*

Select a FOAPAL element: \*

Enter a FOAPAL code: \*

1. Select a Chart of Accounts (1) or (P) to begin. If you know the Chart 1 element, select Chart 1.
2. Select the FOAPAL element to search. (FUND, ORG, ACCT, PROG, ACTV)
3. Enter the FOAPAL code to create the crosswalk. For example, ORG – 421701.
4. Click the **Lookup** button and review results.

5. Chart 1 ORG to Chart P Crosswalk. New Org M18482 replace old Org 421701.

COA	FUND	FUND Title	ORGN
P	10111	University E and G	M18482

  

COA	FUND	FUND Title	ORGN
1	10111	University E&G	421701

6. Chart P ORG to Chart 1 Crosswalk. New Org M16224 replaces both old Org 421501 and 421505.

Select a Chart of Account: \*

Select a FOAPAL element: \*

Enter a FOAPAL code: \*

COA	FUND	FUND Title	ORGN	ORGN Title
P	10111	University E and G	M16224	Purchasing Office

  

COA	FUND	FUND Title	ORGN	ORGN Title
1	10111	University E&G	421501	Purchasing Office
1	19111	Public Private Educ Act Fund	421505	Public-Private Education Act (PPEA)

7. Chart P ORG to Chart 1 Crosswalk. Example of “No matching records found” when a new element was created for Chart P where a Chart 1 element did not exist. New Org M19691 = Fiscal Policy and Communication was created in Chart P but there was no Org for Fiscal Policy and Communication in Chart 1.

Select a Chart of Account: \*

Select a FOAPAL element: \*

Enter a FOAPAL code: \*

Sorry, no matching records found.

8. Chart 1 Org to Chart P Fund. Most Self-supporting Orgs have been converted to Funds. The highlight will appear when an element has changed. The Fund is still tied to an Org; however, the Fund is the element that is considered data enterable and would be used to capture revenues and expenses.

Select a Chart of Account: \*

Select a FOAPAL element: \*

Enter a FOAPAL code: \*

COA	FUND	FUND Title	ORGN	ORGN Title	PROG	PROG Title	BANK
P	102115	Center for Psychological Services	M14938	Center for Psychological Services	10100	Instruction for Credit	12

  

COA	FUND	FUND Title	ORGN	ORGN Title	PROG	PROG Title	BANK
1	10211	E&G Self-supporting	102310	Center for Psychological Services	10100	Instruction for Credit	12

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9. Chart 1 Sponsored Fund to Chart P Sponsored Fund. The Fund number for sponsored projects is consistent.

Select a Chart of Account: \*

Select a FOAPAL element: \*

Enter a FOAPAL code: \*

COA	FUND	FUND Title	ORGN	ORGN Title
P	205577	DHS/CINA Admin Yr5	M19688	CINA

  

COA	FUND	FUND Title	ORGN	ORGN Title
1	205577	DHS/CINA Admin Yr5	131017	CINA Grants and Contracts

10. Chart 1 Account to Chart P Account. Many Account codes have been grouped and consolidated. The example below for office supplies 74120 show the consolidation of the Chart 1 elements.

Select a Chart of Account: \*

Select a FOAPAL element: \*

Enter a FOAPAL code: \*

COA	ACCT	ACCT Title
P	73850	Travel Lodging

  

COA	ACCT	ACCT Title
1	73840	Travel-State Vehicle
1	73841	Van Credits
1	73850	Employee Lodging
1	73893	Employee Training Travel

## Things to Know

- The Crosswalk Tool can only map data enterable FOAPAL elements. Users can search the Level 6 data, but not the entire hierarchy. For example, FA4A as a Level 4 Fund.
- The Crosswalk Tool is unable to perform a range lookup. For example, FA4% or 770%.
- The Crosswalk Tool can only map current Chart 1 elements to newly created Chart P elements.
- Chart 1 Account to Chart P Account. Many Account codes have been grouped and consolidated. The example below for office supplies 74120 show the consolidation of the Chart 1 elements.
- Reversing the lookup, once you have the Chart P element, will show you the consolidation more clearly.

**Additional resources and information are available on the [Fiscal Training](#) webpage. Training and resources specific to [MicroStrategy](#) are available on the [BI Group](#) webpage.**